



COMMUNITY ORIENTED POLICING SERVICES
U.S. DEPARTMENT OF JUSTICE

Application Form

www.cops.usdoj.gov

Tribal Resources Grant Program 2003

This application is for Federally Recognized Tribes that currently have law enforcement agencies, for tribes that meet specific criteria interested in starting a police department or for tribes or villages that may apply as a consortium to share needed resources. The Tribal Resources Grant Program (TRGP) funds entry-level salaries and benefits of otherwise unfunded new police officer positions, and training, equipment, department-wide technology, and police vehicles for new, additional and existing officers. By applying for officers under the Tribal Resources Grant Program, you acknowledge your understanding that hiring grants awarded provide a maximum federal contribution of 75 percent of the approved costs, unless a waiver of the local match is authorized, up to a cap of \$75,000 per officer for salary and benefits over a three-year period. All grant applicants requesting officer positions must submit a Retention Plan Certification form which specifies how the newly hired, additional COPS-funded officer positions will be retained after the 36-month COPS grant period has ended. This form must be submitted to the COPS Office with your application. By applying for training, equipment, technology and vehicles under the Tribal Resources Grant Program, you acknowledge your understanding that awarded grants provide a maximum federal contribution of up to 75 percent of the approved costs, unless a waiver of the local match is authorized.

The postmark deadline to apply for this program is May 30, 2003. Applications postmarked after that date may not be considered for funding. If you have any questions on filling out the TRGP 2003 application, please do not hesitate to contact the U.S. Department of Justice Response Center at 800.421.6770 and ask to speak to your Tribal Point of Contact.

Please type the requested information. Submit an original and two copies of your agency's entire application package. Failure to respond to all of the questions will delay the review of your application and may result in finding your agency ineligible for funding.

I. GENERAL INFORMATION

Applicant Legal Name: _____

Applicant EIN Number (nine-digit number assigned by the IRS): _____

The EIN number is assigned to your agency by the IRS and consists of nine digits. If the Office of Justice Programs has assigned your department an OJP Vendor number, please use that assigned number. Otherwise, your Internal Revenue Service EIN number should be used. For further clarification, please refer to your Application Instruction Booklet on page 31.

Applicant ORI Number: _____

The ORI number is assigned to your agency by the FBI for purposes of UCR crime reporting and is your agency's "originating agency identifier." If you are a previous COPS grant recipient and your agency did not have an FBI-assigned number, you may have been assigned a number ending in "ZZ" for identification purposes only. If you do not have an ORI number assigned to your agency by the FBI or the COPS Office, please write "none" in the space above. For further clarification, please refer to the Application Instruction Booklet on page 31.

Type of Applicant Agency:

- ☐ Tribal Law Enforcement Department (self-governance non-BIA Agency)
- ☐ Tribal/BIA Law Enforcement Department (BIA Agency supplemented with a Tribal Law Enforcement Department)
- ☐ BIA Agency (BIA provides law enforcement services. Tribe supplements their BIA law enforcement with COPS-funded tribal officers and equipment)
- ☐ Tribal Natural Resources Department
- ☐ Tribal Fish and Wildlife Department
- ☐ Tribal Environmental Protection Agency
- ☐ Tribal Consortium Police Department
- ☐ Other: _____

Federal Congressional District (number): _____

Please do not list state or local district numbers.

Instead of providing your own law enforcement services, does your tribe exclusively contract with a non-BIA local law enforcement agency for services? ☐ Yes ☐ No

If "yes," please see "Eligibility Requirements" on page 4 of the Application Instruction Booklet.

Are you applying as a consortium? ☐ Yes ☐ No

If "yes," please see "Applying as a Consortium" on page 4 of the Application Instruction Booklet, and fill out the Consortium Agency Questionnaire included in the TRGP Application Kit.

Are you applying as a start-up? ☐ Yes ☐ No

If "yes," please see "Applying as a Start-Up" on page 5 of the Application Instruction Booklet, and fill out the Start-up Agency Questionnaire included in the TRGP Application Kit.

Are you applying as a special agency? ☐ Yes ☐ No

If "yes," please see "Applying as a Special Agency" on page 5 of the Application Instruction Booklet, and fill out the Special Agency Questionnaire included in the TRGP Application Kit. Special agencies include non-traditional tribal law enforcement agencies such as conservation departments, fish and game departments, and environmental protection agencies.

U.S. Census Population: _____ (According to U.S. Census 2000)

Law Enforcement Service Population: _____

Population for which your law enforcement agency has primary law enforcement authority. Exclude the population primarily served by other tribal or non-tribal law enforcement agencies within your jurisdiction.

Land Base (in square miles): _____
Please do not list acres (1 square mile = 640 acres). Exclude the square miles primarily served by other law enforcement agencies within your jurisdiction.

Current budgeted locally funded sworn force strength as of the date of this application:

Full-time: _____ **Part-time:** _____
The budgeted locally funded sworn force strength is the number of sworn officers a department has allocated for its budget, including locally funded vacancies. Do not include unpaid/reserve officers, COPS-funded positions, federal BIA officers, or detention staff.

EXECUTIVE INFORMATION

Law Enforcement Executive's Name: _____
Must be the law enforcement authorized official that has final signatory authority to do business with the federal government. Usually this is the Chief of Police, Law Enforcement Commissioner, Director of Public Safety, Officer in Charge, etc.

Title: _____
Address: _____

City: _____ **State:** _____ **Zip:** _____
Telephone: _____ **FAX:** _____
Email (if applicable): _____

Contact person: _____
This individual should be a person in your agency who is familiar with this application, and can answer grant-related questions in the absence of the law enforcement executive. If your agency does not have a contact person other than the law enforcement executive, please write "not applicable" in the space above.

Title: _____
Address: _____

City: _____ **State:** _____ **Zip:** _____
Telephone: _____ **FAX:** _____
Email (if applicable): _____

Government Executive's Name: _____
Must be the government authorized official that has final signatory authority to do business with the federal government. Usually this is the Tribal Chairperson, Tribal President, Tribal Chief, etc.

Title: _____
Address: _____

City: _____ **State:** _____ **Zip:** _____
Telephone: _____ **FAX:** _____
Email (if applicable): _____

II. RETENTION UNDER PREVIOUS COPS HIRING GRANTS

Retention of COPS-funded positions is a requirement under all COPS hiring grants. The grantee must plan to retain the additional COPS-funded positions for at least one full local budget cycle with local (non-COPS) funding at the conclusion of federal support. If a grantee is unable to retain each COPS-funded position, they must notify the COPS Office in writing requesting an exemption from the retention requirement. For further information, please see page 19 of the Application Instruction Booklet.

Directions: Check the box(es) next to the grant programs that you have received and indicate whether the grant-funded positions were retained for at least one full local budget cycle after federal funding expired.

Grant Program	YES Each position was retained for at least one full local budget cycle.	NO Each position was not retained for at least one full local budget cycle.	NOT APPLICABLE 36-month grant term has not yet expired.
Phase 1 <input type="checkbox"/>			
FAST <input type="checkbox"/>			
AHEAD <input type="checkbox"/>			
UHP <input type="checkbox"/>			
CIS <input type="checkbox"/>			
TRGP <input type="checkbox"/>			

If you were unable to retain any or all of the awarded positions for one locally set budget cycle, please attach an explanation to the application specifying which grant-funded positions you were unable to retain. Please include information on any mitigating circumstances, such as fiscal distress, that caused your inability to retain.

III. ADDITIONAL OFFICER REQUEST*

What is the total number of additional officer positions for which you are now applying? Do not include any officers already funded (or for which funding has been requested) under any other COPS grants or any positions otherwise funded with state, local, tribal, or BIA funds.

Full-Time: _____

Part-Time: _____

*If requesting officer positions, please see the Retention Plan Certification form. The law enforcement executive and the government executive that are listed on page three of this application must complete and sign the Retention Plan Certification form. See page 19 of the Application Instruction Booklet for additional information. Your application will not be considered without a valid Retention Plan Certification form with original signatures of both the law enforcement executive and the government executive.

IV. BACKGROUND INVESTIGATION REQUEST

Number of new officer positions for which a background investigation is requested: _____

Background investigations are mandatory for all new officer positions requested under TRGP.

Number of existing officer positions for which a background investigation is requested: _____

Your agency may request funding for previously awarded COPS-funded officer positions that have yet to be filled if no other funding was budgeted for the background investigations.

V. TRAINING REQUEST

Directions: Check the corresponding box(es) if you are requesting training. Please list the specific training and associated costs on the Equipment and Training Budget Worksheets included in the TRGP Application Kit.

☐ **Basic/Academy Training**

Basic/Academy training is mandatory for all new officers requested under TRGP.

Number of newly requested officers for which Basic/Academy Training is requested: _____

Number of existing officers for which Basic/Academy Training is requested: _____

How many of your department's existing officers have completed Basic/Academy training? _____

Location

of Training:

☐ State Training Academy

☐ BIA Indian Police Academy

☐ Other Please explain: _____

☐ **Specialized Police Training**

Number of newly requested officers for which Specialized Training is requested: _____

Number of existing officers for which Specialized Training is requested: _____

Location of Training: ☐ State Training Academy
☐ BIA Indian Police Academy
☐ Other Please explain: _____

Course Title or Description: _____
(e.g., Domestic Violence Intervention Training, Counterterrorism Training)

☐ **Community Policing Training**

Community Policing training is mandatory for those agencies that have not previously been awarded a TRGP grant. If your agency has not received a previous TRGP grant, you must send two representatives to this training.

☐ **Grant Management Training**

Grant management training is mandatory for those agencies that have not previously been awarded a TRGP grant. If your agency has not received a previous TRGP grant, you must send two representatives to this training.

☐ **Computer Training**

Computer training must have a direct link to implementing community policing.

Type of computer training (e.g., Microsoft Word, Report Writing): _____

Purpose of training: _____

How will the requested computer training help your law enforcement agency interact with the community in an effort to advance community policing?

VI. OFFICER UNIFORMS & STANDARD ISSUE EQUIPMENT REQUEST

Directions: Check the corresponding box(es) if you are applying for officer uniforms and/or standard issue equipment. For a list of items that can be funded under this category, please see page 13 of the Application Instruction Booklet. Please list the specific items, quantity of items, and the associated costs on the Equipment and Training Budget Worksheets included in the TRGP Application Kit.

☐ **Officer Uniforms**

☐ **Standard Issue Officer Equipment**

Will you be requesting officer uniforms and/or standard issue equipment for existing (not newly requested) officers? ☐ Yes ☐ No

VII. DEPARTMENTAL EQUIPMENT REQUEST

Directions: If you are applying for department-wide technology, please check the boxes for the items you are requesting. If necessary, you may attach additional pages itemizing your request. Please list the specific items, quantity of items, and the associated costs on the Equipment and Training Budget Worksheets included in the TRGP Application Kit. See Page 14 of the Application Instruction Booklet for additional information.

A. COMPUTER EQUIPMENT

☐ **Computer Hardware**

Type of computer hardware requested:

- ☐ Desktop Computer
- ☐ Laptop Computer
- ☐ Mobile Data Computer/Mobile Data Terminal/Laptop
- ☐ Computer Printer
- ☐ Computer Hardware Upgrades
- ☐ Other: _____

☐ **Computer Software**

Type of computer software requested:

- ☐ Basic Office Software (e.g., word processing programs, spreadsheet programs, etc.)
- ☐ Software Upgrades
- ☐ Crime Mapping Software
- ☐ Other: _____

Purpose for computer equipment:

How will the requested computer equipment help your law enforcement agency interact with the community in an effort to advance community policing?

B. COMMUNICATIONS TECHNOLOGY

☐ **Radio Communications**

Type of Radio Communication Technology requested:

- ☐ Desktop Radio Base Station
- ☐ Radio Tower
- ☐ Mobile Radio
- ☐ Narrow Band Upgrades
- ☐ Other: _____

☐ **Dispatch Systems**

Type of Dispatch System requested:

- ☐ Computer Aided Dispatch (CAD) System
- ☐ Other: _____

☐ **Other Communications Technology**

Type of Other Communications Technology requested:

- ☐ National Incident-Based Reporting System (NIBRS) Compliant Data System
- ☐ Uniform Crime Reporting (UCR) Compliant Data System
- ☐ Records Management System
- ☐ Other: _____

Purpose for communications technology:

How will the requested communications technology help your law enforcement agency interact with the community in an effort to advance community policing?

C. OTHER DEPARTMENTAL EQUIPMENT

- ☐ Automated Booking System
- ☐ Automated Fingerprint Identification System
- ☐ Global Positioning System (GPS)
- ☐ Night Vision Equipment (please attach a detailed justification)
- ☐ Other: _____

Purpose for other departmental equipment:

How will the equipment help your law enforcement agency interact with the community in an effort to advance community policing?

VIII. VEHICLES/MODES OF TRANSPORTATION REQUEST

Directions: Check the corresponding box(es) if you are applying for modes of transportation. Please list the specific type of vehicle and the quantity of vehicles requested on the Equipment and Training Budget Worksheets included in the TRGP Application Kit. See Page 15 of the Application Instruction Booklet for additional information.

☐ **Police car**

Are you requesting this car as a replacement vehicle? ☐ Yes ☐ No

If yes, does your agency's budget contain other funds (state, local, or BIA) for replacement vehicles? ☐ Yes ☐ No

Please explain your agency's need for police cars and how the cars will assist your agency to advance community policing:

☐ **Special Conveyance Vehicle** (for example, 4X4, ATV, patrol boat, etc.)

Is the Special Conveyance Vehicle requested the standard mode of law enforcement transportation within your jurisdiction? ☐ Yes ☐ No

Please explain your agency's need for special conveyance vehicles (be specific) and how the vehicles will assist your agency to advance community policing:

Current Vehicles:

Please complete the following questions if your department is requesting vehicle funding.

Does your department currently have police vehicles? ☐ Yes ☐ No

If yes, please complete the following questions:

How many police cars does your department have? _____

How many special conveyance vehicles (motorcycles, boats, snowmobiles, etc.) does your department have? _____

How many police four-wheel drive vehicles does your department have? _____

How many of the vehicles have mileage over 100,000? _____

IX. LAW ENFORCEMENT NEEDS

In the space below, please provide a brief explanation of your agency's inability to implement this project without federal assistance.

The COPS Tribal Resources Grant Program is aimed at meeting the most pressing otherwise unfunded law enforcement needs in Indian communities. Therefore, we are asking you to prioritize your needs. In the chart below, please rank from most important to least important (using 1 as most important) the items you have requested in this application. **Please do not rank items that you did not request on this application.**

*****Example*****

A tribe has requested officer positions, basic/academy training, a police car, and computer equipment. They have determined that their most important need is computer equipment and that their least important need is new officers. Here is how this department might rank their needs:

Rank #:	Requested Items
4	Officer Positions
3	Basic/Academy Training
	Specialized Academy Training
	Community Policing Training
	Grant Management Training
	Computer Training
	Officer Uniforms/Standard Issue Equipment
1	Computer Equipment
	Communications Technology
	Other Departmental Equipment
2	Police Car
	Special Conveyance Vehicles

Please prioritize your agency's most important need to least important need. Only rank the items that you have requested on this application.

Rank #:	Requested Items
	Officer Positions
	Basic/Academy Training
	Specialized Academy Training
	Community Policing Training
	Grant Management Training
	Computer Training
	Officer Uniforms/Standard Issue Equipment
	Computer Equipment
	Communications Technology
	Other Departmental Equipment
	Police Car
	Special Conveyance Vehicles

X. WAIVER OF THE LOCAL MATCH

Are you requesting a waiver of the local match requirement based upon severe fiscal distress?

☐ Yes ☐ No

If "yes," please see the "TRGP Waiver Information" attachment in the application folder. Please address each point on the attachment. *Waiver of the local match requests must be submitted at the time of application.*

I certify that the information provided on this form and the attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims in connection with COPS grants may result in fines, imprisonment, debarment from participating in federal grants or contracts, and/or any other remedy available by law to the Federal Government. I understand that prior to any grant award, my agency must be in compliance with all application and program requirements of the Public Safety Partnership and Community Policing Act of 1994 and all other requirements of federal law. In addition, my signature certifies that this application requests funding only for officer positions or items which would not otherwise be funded in my agency's budget with state, local or BIA funds.

Law Enforcement Executive's Signature:

(signature of person named in Section I, page three) Date: _____

Government Executive's Signature:

(signature of person named in Section I, page three) Date: _____

Please return one ORIGINAL and two copies of all requested forms listed on the TRGP 2003 Application Checklist. This includes the Application Form, Budget Detail Worksheets (Hiring and/or Equipment), Waiver Request Information (if applicable), Retention Plan Certification form with original signatures (if requesting officers), Consortium Agency Questionnaire (if applicable), "Start-up" Agency Questionnaire (if applicable), Special Agency Questionnaire (if applicable), Certifications with original signatures, Assurances with original signatures, and the Criminal Intelligence Special Condition to:

Office of Community Oriented Policing Services
Tribal Resources Grant Program Control Desk
U.S. Department of Justice
1100 Vermont Avenue, N.W., 8th floor
Washington, D.C. 20530 (overnight 20005)

Note: Because we need original signatures for our files, faxed copies cannot be accepted.

APPLICATION DEADLINE: To be considered for funding, your grant application package must be postmarked no later than May 30, 2003.

Updated: April 1, 2003
e02031883